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**Application Form - Technical Adviser (Singapore)**

*Applicants for roles based in Singapore,* ***must have the right to work in Singapore.*** *Your personal details will be processed in accordance with our Applicant Privacy Statement – a copy of which can be found on the careers page of our website.*

***Please fill out the application form electronically or by hand.***

***Boxes can be expanded or additional sheets of papers used if necessary.***

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| **PERSONAL DETAILS** | | | | | |
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| First Names: | | | Surname: | | |
| Address: | | | Home Tel: | | |
|  | | | Work Tel: | | |
|  | | | Mobile Tel:  Email: | | |
| Postcode: | |  | Nationality: | | |
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| **EDUCATIONAL HISTORY** | | | | | | | | |
| School/College: | | | Date | | from: | | to: | |
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| Qualifications |  | | Year achieved | |  | | Grade | |
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| University: (First Degree) | | | Date | | from: | | to: | |
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| Degree & Subject: | | |  | |  | | Class: | |
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| Courses/Projects: | | | | | | | | |
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| University: (Higher Degree) | | | Date | | from: | | to: | |
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| Degree & Subject: | | |  | |  | | Class: | |
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| Courses/Projects: | | | | | | | | |
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| OTHER QUALIFICATIONS: |  | |  |
| College/Organisation | Date Obtained | | Qualification |
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| Languages including level of ability: | |
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| Professional Memberships: | | | |
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| COMPUTER SKILLS: |  |  |  |
| Word Processing Packages: |  |  | Level of ability |
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| Spreadsheet Packages: |  |  |  |
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| Graphics Packages:  Database Packages: |  |  |  |
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| **PREVIOUS EMPLOYMENT/WORK EXPERIENCE**  (Date order) | | | | | |
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| Organisation | | From | To | Job Title/Responsibilities | |
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| Please state here your main interests and ambitions, and why you feel you are suitable for the post: | | | | |
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| **ADDITIONAL INFORMATION** | | | | |
| Please answer the questions below as comprehensively as possible, selecting examples from your academic, work or personal experience (as appropriate). Where relevant, please outline the situation with which you were presented, the outcome, and how you reached this outcome, detailing any particular difficulties you encountered. | | | | |

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| Describe something significant which you have achieved on your own. |
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| The work of ITOPF means that during spill situations, Technical Advisers often have to persuade stakeholders at various levels of seniority that their views or planned actions are inappropriate. What skills/knowledge do you believe you possess that would allow you to exert influence in such situations? |
| Following on from the above, give an example of a challenging problem that you have had to confront (preferably involving people) and describe how you set about solving it and with what success. |

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| Describe an activity or project where you have been required to work closely with other people as part of a team and describe the benefits and problems that you experienced. | | | | |
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| Give an example of a situation where you have had to work under pressure and meet a tight deadline. | | | | |
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| The work of a Technical Adviser is often physically and mentally demanding. The physical activities listed below, which may need to be undertaken in tropical, temperate and polar conditions, are examples taken from the Job Description.   * Climb a ship boarding ladder or pilot ladder to board a vessel. * Walk and scramble, sometimes for several hours, over rough or uneven ground and includes ascending steep hills. * Undertake safety training that includes the physical demands of Helicopter Underwater Escape Training, Personal Sea Survival Training and Arctic Field Survival Training. * Fly in and climb in and out of small aircraft and helicopters.   Please describe below your fitness level and skills which you believe would enable you to carry out these activities. | | | | | | |
| *Please note that physical fitness is an intrinsic part of the Technical Adviser job. If your application is successful, before any offer of employment is confirmed, ITOPF will require you to undertake a medical assessment at ITOPF expense.* | | | | | | |
| **REFERENCES** | | | | | |
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| Please name two referees, one of whom must be your current or most recent employer (will not be contacted without prior permission) | | | | | |
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| Tel: |  |  | Tel: |  |  |

Declaration to be completed by all applicants:

I confirm that the information I have given is correct and complete.

I understand that data I provide as part of the recruitment process will be used and processed in accordance with ITOPF’s Applicant Privacy Statement -a copy of which has been made available to me. I understand that should I become an employee, this data will be used for employment related purposes.

Signed: Date:

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| Please take a moment to tell us where you saw the job advertised: | | | |
|  | ITOPF Website 🞎 | LinkedIn 🞎 | Recruitment Agency 🞎 |
|  | Other 🞎 |  | |